

COMMONWEALTH OF KENTUCKY
BEFORE THE PUBLIC SERVICE COMMISSION

In the Matter of:

ELECTRONIC APPLICATION OF GARRISON-QUINCY-KY-O-HEIGHTS WATER DISTRICT FOR A RATE ADJUSTMENT PURSUANT TO 807 KAR 5:076)	CASE NO.
)	2021-00094
)	
)	

COMMISSION STAFF'S THIRD REQUEST FOR INFORMATION
TO GARRISON-QUINCY-KY-O-HEIGHTS WATER DISTRICT

Garrison-Quincy-Ky-O-Heights Water District (Garrison District), pursuant to 807 KAR 5:001, is to file with the Commission an electronic version of the following information. The information requested herein is due on June 10, 2021. The Commission directs Garrison District to the Commission's March 16, 2020 and March 24, 2020 Orders in Case No. 2020-00085¹ regarding filings with the Commission. The Commission expects the original documents to be filed with the Commission within 30 days of the lifting of the current state of emergency. All responses in paper medium shall be appropriately bound, tabbed, and indexed. Electronic documents shall be in portable document format (PDF), shall be searchable, and shall be appropriately bookmarked.

Each response shall include the name of the witness responsible for responding to the questions related to the information provided. Each response shall be answered under oath or, for representatives of a public or private corporation or a partnership or association or a governmental agency, be accompanied by a signed certification of the

¹ Case No. 2020-00085, *Electronic Emergency Docket Related to the Novel Coronavirus COVID-19* (Ky. PSC Mar. 16, 2020), Order at 5–6. Case No. 2020-00085, *Electronic Emergency Docket Related to the Novel Coronavirus COVID-19* (Ky. PSC Mar. 24, 2020), Order at 1–3.

preparer or the person supervising the preparation of the response on behalf of the entity that the response is true and accurate to the best of that person's knowledge, information, and belief formed after a reasonable inquiry.

Garrison District shall make timely amendment to any prior response if Garrison District obtains information that indicates the response was incorrect when made or, though correct when made, is now incorrect in any material respect. For any request to which Garrison District fails or refuses to furnish all or part of the requested information, Garrison District shall provide a written explanation of the specific grounds for its failure to completely and precisely respond.

Careful attention shall be given to copied material to ensure that it is legible. When the requested information has been previously provided in this proceeding in the requested format, reference may be made to the specific location of that information in responding to this request. When applicable, the requested information shall be separately provided for total company operations and jurisdictional operations. When filing a paper containing personal information, Garrison District shall, in accordance with 807 KAR 5:001, Section 4(10), encrypt or redact the paper so that personal information cannot be read.

1. Refer to Commission Staff's Second Request for Information (Staff's Second Request), Item 1, Water Schedule of Occurrences.

a. Provide a cost justification based upon the document found in Appendix A for the Late Payment Penalty.

b. Provide a cost justification based upon the document found in Appendix A for the Returned Check Charge.

- c. Provide a cost justification based upon the document found in Appendix A for the Connection Charge.
- d. Provide a cost justification based upon the document found in Appendix A for the Connection/Turn-on Charge (After Hours).
- e. Provide a cost justification based upon the document found in Appendix A for the Field Collection Charge.
- f. Provide a cost justification based upon the document found in Appendix A for the Meter Relocation Charge.
- g. Provide a cost justification based upon the document found in Appendix A for the Meter Test Charge.
- h. Provide a cost justification based upon the document found in Appendix A for the Re-Connection Charge.
- i. Provide cost justification based upon the document found in Appendix A for the Re-Connection Charge (After Hours).
- j. Provide a cost justification based upon the document found in Appendix A for the Seasonal Re-Connection Charge.
- k. Provide a cost justification based upon the document found in Appendix A for the Service Call/Investigation Charge.
- l. Provide a cost justification based upon the document found in Appendix A for the Service Call/Investigation Charge (After Hours).
- m. Provide a cost justification based upon the document found in Appendix B for the 5/8-Inch x 3/4-Inch Meter Tap Fee.

2. Refer to Staff's Second Request, Item 2, Sewer Schedule of Occurrences, in which the information provided to the Commission is identical to the information provided in Item 1, Water Schedule of Occurrences.

a. Provide for Garrison District's sewer division a schedule listing the number of occurrences of the Connection/Turn-on charges, Connection/Turn-on charges (After Hours), Field Collection charges, Late Payment Penalty, Relocation charges, Reconnection charges, Reconnection charges (After Hours), Returned Check charges, Service Call charges, and Service Call charges (After Hours) billed and the total dollar amount collected during the test year.

b. Provide a cost justification based upon the document found in Appendix A for the Late Payment Penalty.

c. Provide a cost justification based upon the document found in Appendix A for the Returned Check Charge.

d. Provide a cost justification based upon the document found in Appendix A for the Connection Charge.

e. Provide a cost justification based upon the document found in Appendix A for the Connection/Turn-on Charge (After Hours).

f. Provide a cost justification based upon the document found in Appendix A for the Field Collection Charge.

g. Provide a cost justification based upon the document found in Appendix A for the Relocation Charge.

- h. Provide a cost justification based upon the document found in Appendix A for the Re-Connection Charge.
- i. Provide a cost justification based upon the document found in Appendix A for the Re-Connection Charge (After Hours).
- j. Provide a cost justification based upon the document found in Appendix A for the Service Call/Investigation Charge.
- k. Provide a cost justification based upon the document found in Appendix A for the Service Call/Investigation Charge (After Hours).
- l. Provide a cost justification based upon the document found in Appendix B for the Single Residential, Commercial and Industrial Tap Fee.
- m. Provide a cost justification based upon the document found in Appendix B for the grinder pump station and all the appurtenances associated with this station.



Linda C. Bridwell, PE
Executive Director
Public Service Commission
P.O. Box 615
Frankfort, KY 40602

DATED JUN 03 2021

cc: Parties of Record

APPENDIX A

APPENDIX TO AN ORDER OF THE KENTUCKY PUBLIC SERVICE
COMMISSION IN CASE NO. 2021-00094 DATED JUN 03 2021

NONRECURRING CHARGE COST JUSTIFICATION

Type of Charge: _____

1. Field Expense:

A. Materials (Itemize)

_____	\$ _____
_____	_____
_____	_____

B. Labor (Time and Wage)

Total Field Expense \$ _____

2. Clerical and Office Expense

A. Supplies

\$ _____

B. Labor

Total Clerical and Office Expense \$ _____

3. Miscellaneous Expense

A. Transportation

\$ _____

B. Other (Itemize)

_____	_____
_____	_____
_____	_____

Total Miscellaneous Expense \$ _____

Total Nonrecurring Charge Expense \$ _____

APPENDIX B

APPENDIX TO AN ORDER OF THE KENTUCKY PUBLIC SERVICE
COMMISSION IN CASE NO. 2021-00094 DATED JUN 03 2021

**AVERAGE CONNECTION EXPENSE
COST JUSTIFICATION**

Name of Utility _____

The following is an itemization of expenses for providing a metered service connection.

A. Meter Size

5/8 Inch 3/4 Inch 1 Inch 1 1/2 Inch 2 Inch
Other (specify) _____

B. Materials Expense

		Unit		Total
		<u>Quantity</u>	<u>Cost</u>	<u>Cost</u>
1.	Water Meter	_____	_____	_____
2.	Meter Yoke	_____	_____	_____
3.	Corporation Stop	_____	_____	_____
4.	Meter Box and Top	_____	_____	_____
5.	Miscellaneous Fittings	_____	_____	_____
6.	Other (Itemize)	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	TOTAL MATERIALS EXPENSE			\$ _____
	(add total cost)			

C. Service Pipe Expense

Type of Service Pipe _____ Size of Service Pipe _____

		Unit		Total
		<u>Quantity</u>	<u>Cost</u>	<u>Cost</u>
1.	Short Side Service	_____	_____	_____
2.	Long Side Service	_____	_____	_____
AVERAGE SERVICE PIPE EXPENSE				\$ _____
(add total cost and divide by 2)				

D. Installation Labor Expense

		Total	Hourly	Total
		<u>Hours</u>	<u>Rate</u>	<u>Cost</u>
1.	Short Side Service	_____	_____	_____
2.	Long Side Service	_____	_____	_____
AVERAGE INSTALLATION LABOR EXPENSE				\$ _____
(add total cost and divide by 2)				

E. Installation Equipment Expense

		Total	Hourly	Total
		<u>Hours</u>	<u>Rate</u>	<u>Cost</u>
1.	Short Side Service	_____	_____	_____
2.	Long Side Service	_____	_____	_____
AVERAGE INSTALLATION EQUIPMENT EXPENSE				\$ _____
(add total cost and divide by 2)				

F. Installation Miscellaneous Expense

	<u>Total</u>	<u>Hourly</u>	<u>Total</u>
	<u>Hours</u>	<u>Rate</u>	<u>Cost</u>
1. Inspection	_____	_____	_____
2. Site Clean-Up	_____	_____	_____
3. Other	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

AVERAGE INSTALLATION MISCELLANEOUS EXPENSE \$ _____
 (add total cost)

G. Overhead Expense

1. Installation expense (\$ _____) times
 overhead rate (____%) \$ _____

H. Administrative Expense

1. Office expense for establishing a new account
 and billing record. \$ _____

I. Total Expenses

Materials Expense \$ _____
 Service Pipe Expense _____
 Installation Labor Expense _____
 Installation Equipment Expense _____
 Installation Miscellaneous Expense _____
 Overhead Expense _____
 Administrative Expense _____

TOTAL CONNECTION EXPENSE \$ _____

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